



M E N O R A H  
P A R K

EXCELLENCE IN CARING

**CREDIT CARD GUARANTEE POLICY**

All clients are being requested to provide credit card information as a guarantee for payment for all services rendered by Peter B. Lewis Aquatic & Therapy Center and/or Menorah Park Outpatient Therapy Clinics.

Credit card information is not entered into the data base of any computer. A copy of your authorization is stored in a secure location. Access is limited to the office manager, and select employees in the billing department.

Medicare and/or your insurance (if applicable) will be billed for covered services. Once we have received a response, you will be sent one statement for any balance your insurance company has determined to be your responsibility. You will have an opportunity to call the billing department to question your balance and/or make payment arrangements. If we do not receive a phone call or payment by the due date printed on your statement, your credit card will be charged for the balance due. A copy of the credit card receipt will be mailed to you the following day.

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I \_\_\_\_\_, address \_\_\_\_\_, as the identified card holder of this *(please circle)*:

**American Express**

**Discover**

**Master Card**

**Visa**

Credit card number \_\_\_\_\_ date of expiration \_\_\_\_\_

CID number (3 digits on the back of card) \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Authorize Peter B. Lewis Aquatic & Therapy Center and/or Menorah Park Outpatient Therapy Clinics the use of this card for the identified reason stated above as of today's date of \_\_\_\_\_.

\*\*\*\*Is this a debit card?    **YES**                      **NO**

Signature of Cardholder \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

## **Policy & Procedure Agreement**

*Thank you for your cooperation in complying with these guidelines.*

### **Safety & Health Guidelines:**

- Proper footwear and attire for the facilities being used must be worn. Please do **NOT** wear footwear that is worn outdoors into the pool.
- No open toe or high heeled shoes are permitted in the fitness room (Gilroy Studio)
- No lotions or deodorants are to be applied to body prior to using pool.
- Pool patrons must take a cleansing shower before entering the pool or spa.
- The Peter B. Lewis Aquatic Therapy Center cannot be held responsible for the breakdown effect that chlorine may have on swimsuit fabric.
- Must be independent with dressing or be accompanied by a personal caregiver.
- Participants must wear shirts and shorts/pants/shirt or robe in all areas of the facility, except the pool area.
- Food, beverages, glass, gum, and tobacco products are prohibited in the pool area and locker rooms.
- Swim bags and personal clothing should be stored in the lockers provided within the locker rooms. You are encouraged to bring your own lock; all locks must be removed from lockers daily.
- Individuals 17 years old and under are not permitted to utilize the Aquatic Center.
- Entry into the pool when lifeguard is **NOT** on duty is prohibited.
- Lifeguard may restrict any unsafe behaviors in the pool.
- Admission to the recreational pool will be refused to anyone appearing to have a contagious or infectious condition, such as any communicable skin disease, sore or inflamed eyes, cold, nasal or ear discharges or any other communicable disease.
- Bandages and casts are prohibited in the pool and spa.
- Expecting, blowing the nose, urinating, or defecating in the pools are strictly prohibited.
- Users of the spa should observe posted health guidelines.
- Swimmers may use approved masks, snorkels, and fins. The mask glass must be tempered and the mask must fit correctly.
- Those taking photos must have a photo release.
- The spa capacity is eight (8).
- Limit spa use to 10-15 minutes.
- Pregnant women, clients suffering from heart disease, diabetes, high or low blood pressure should not enter the spa without prior medical consultation and permission from their doctor.
- Use of the spa is prohibited while under the influence of alcohol, tranquilizers, or other drugs that cause drowsiness or raise or lower blood pressure.
- Soiled towels should be placed in dirty linen bins.
- Entry to pool hallway is locked and must be accessed by front desk personnel. Please advise receptionist of your arrival and she will buzz you in.
- All jewelry must be removed before entering pools.
- In the event of thunder or lightening, the pool will close for 30 minutes. The pool will remain closed until there is no longer any thunder or lightening. If it thunders or lightening within the 30 minutes, the 30 minutes will start over.

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Signature